

# Public Document Pack



The following reports are Information Items for the Regeneration and Environment Scrutiny Committee.

- 1. Revenue Budget 2017/2018 Environment Directorate.**
- 2. Revenue Grants 2017/2018.**
- 3. Town Centre Improvement Group 2016.**



## REGENERATION AND ENVIRONMENT SCRUTINY COMMITTEE – FOR INFORMATION

**SUBJECT: REVENUE BUDGET 2017/ 2018 ENVIRONMENT DIRECTORATE**

**REPORT BY: CORPORATE DIRECTOR - COMMUNITIES**

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### **1. PURPOSE OF REPORT**

- 1.1 To provide information to Members on the revenue budget for 2017/2018 for the Environment Directorate, including Regeneration & Planning Division, Engineering Division, Public Protection Division and Community & Leisure Services Division.

### **2. SUMMARY**

- 2.1 The report summarises the budget for the above services for the financial year 2017/2018.
- 2.2 It attaches, as appendices 1a to 1d, the summary budget for the services outlined in paragraph 1.1 above.

### **3. LINKS TO STRATEGY**

- 3.1 The content of the report is in accordance with the budget strategy considered and approved by Council at its meeting of 22nd February 2017.
- 3.2 The budget figures outlined in this report assist in meeting the ambition of the Authority to build better communities by building better public services, building better lifestyles, building a vibrant economy and building Futures Changing Lives.
- 3.3 Budget management itself is in accordance with the corporate theme of Delivering the Strategies.
- 3.4 Effective financial planning and financial control contribute to the following Well-being Goals within the Well-being of Future Generations (Wales) Act 2015:-
- A prosperous Wales
  - A resilient Wales
  - A healthier Wales
  - A more equal Wales
  - A Wales of cohesive communities
  - A Wales of vibrant culture and thriving Welsh Language
  - A globally responsible Wales

## **4. THE REPORT**

### **4.1 INTRODUCTION**

- 4.1.1 At the meeting of the Council on the 22nd February 2017, the budget for 2017/2018 was considered and approved. The report outlined the Welsh Government (WG) revenue support grant (RSG) settlement, the general economic climate, Authority wide inflationary and general cost pressures, identified corporate growth and growth to individual service Directorates and also the required need to apply budget savings in 2017/2018 as part of the 2017/2022 Medium Term Financial Plan (MTFP).
- 4.1.2 The budget strategy of the Environment Directorate includes a number of budgetary changes agreed by Council, which are summarised in the table below and incorporated in the budget pages attached in appendix 1a to 1d.
- 4.1.3 As outlined in table 1 below and in line with the MTFP, the Environment Directorate identified MTFP savings of £904k allocated across the four Service Divisions. These savings represented 1.8% of the 2016/2017 net controllable revenue budgets of Environment Services. The majority of the savings were considered to have NIL impact with a total value of £668k as shown in table 1 below. Some savings were considered to have some impact on users and/or the public and these are listed separately in table 1 below including savings originally approved in 2016/2017 where part of the saving was generated in 2017/2018, including Catering charging schools for sandwich placements and a reduction in breakfast clubs staff supervision hours. There was also a new saving for 2017/2018 in relation to the rationalisation of bowling green provision and handing over some operations to bowling clubs.
- 4.1.4 Additional budget of £1,353k has been allocated to the Directorate revenue budgets for inescapable cost pressures in relation to pay inflation (1.2%), non pay inflation (1.6%), living wage, primarily in relation to Catering services and Building Cleaning services, new apprenticeship levy and also holiday pay entitlement for staff receiving pay in addition to their basic salary. Table 1 also summarises the general budget adjustments for transfers in relation to service realignment, including budget of £146k transferred to Engineering for Home to School Transport in relation to the new Islwyn High School, budget transferred to Community & Leisure Services Division in relation to Community Centres of £377k and budget of £229k in relation to Community Regeneration Fund transferred to Regeneration & Planning. Also budget of £122k transferred from Service Divisions to Corporate Property after the re-designation of Tiryberth depot as a corporate building.

Overall, the Environment Directorate net controllable budget for 2017/2018 has increased by £964k compared to 2016/2017.

Table 1	ENGINEERING	REGENERATION & PLANNING	COMMUNITY & LEISURE	PUBLIC PROTECTION	DIRECTOR
	£000	£000	£000	£000	£000
<b>Estimate 2016/2017</b>	<b>19,618</b>	<b>3,857</b>	<b>18,136</b>	<b>7,143</b>	<b>162</b>
Pay Inflation & Non Pay Inflation	311	130	369	134	1
Living Wage	0	1	78	40	0
Apprenticeship Levy	24	23	75	32	1
Holiday Pay	30	7	49	48	
MTFP Budget Savings					
Bowling Green rationalisation			(113)		
Charging for sandwich places				(73)	
Breakfast Clubs reduced staff hrs				(50)	
NIL impact service Savings	(153)	(274)	(196)	(45)	
Other Budget Transfers:					
Home to school Transport	146				
Community Centres			377		
Tiryberth Depot Centralised	(3)	0	(107)	(12)	
Community Regeneration Fund		229			
Food Hygiene Rating Scheme				4	
Other Transfers	11	45	(178)	3	
<b>Budget Increase (Reduction)</b>	<b>366</b>	<b>161</b>	<b>354</b>	<b>81</b>	<b>2</b>
<b>Estimate 2017/2018</b>	<b>19,984</b>	<b>4,018</b>	<b>18,490</b>	<b>7,224</b>	<b>164</b>

## 4.2 ENGINEERING SERVICES

- 4.2.1 Engineering Service Division estimates for 2017/2018 include additional budget of £365k for inescapable cost pressures and also £146k transferred to Engineering for Home to School Transport in relation to the new Islwyn High School. As noted in table 1 paragraph 4.1.3 above, the estimate also includes budget reductions for service related MTFP savings of £153k.
- 4.2.2 The Engineering budget includes £8million to fund highway network maintenance, street lighting, winter maintenance and canal maintenance.
- 4.2.3 The Engineering Division estimates for 2017/2018 also include budgets in relation to home to school transport (£6,595k) and social services transport (£1,436k) which represent 40% of the overall Engineering budget. Any year end budget over or under spends in relation to these specific services will be identified separately and transferred back to Education Directorate and Social Services Directorate.

### **4.3 REGENERATION AND PLANNING**

- 4.3.1 The Division has received additional budget of £161k for inescapable cost pressures and £229k in relation to Community Regeneration Fund transferred to Regeneration & Planning.
- 4.3.2 The estimate for 2017/2018 includes budget reductions for service related MTFP savings of £274k, which is a range of nil impact savings in relation to staff vacant posts (£173k) and reductions in some service operational budgets (£101k).
- 4.3.3 The planning application fee income budget for 2017/2018 is £564k and the building control fee income budget is £295k. It should be noted that the amount income generated from planning applications and building control fees is susceptible to changes in the general economic climate and the building industry in particular and actual income generated will be monitored closely against the budget targets set.
- 4.3.4 Communities First delivery grant funding of £2.7million is included in the budget for 2017/2018 but the Welsh Government have announced that the programme will be phased out by March 2018 and replaced by a more focused programme of delivery the level of funding from 2018/2019 onwards is still to be determined.

### **4.4 COMMUNITY & LEISURE SERVICES**

- 4.4.1 The Division has received additional budget of £571k for inescapable cost pressures and £377k budget transferred to the Division in relation to Community Centres.
- 4.4.2 The estimate for 2017/2018 includes budget reductions for service related MTFP savings of £309k including £113k from the rationalisation of bowling green provision and handing over some operations to bowling clubs and £196k of nil impact savings relating to staff vacant posts.
- 4.4.3 Environment and Sustainable Development Grant (ESD) allocation from WG in relation to waste management recycling initiatives has been reduced by £100k to £3,034k million. This grant has been reducing steadily over recent years, reducing by £746k since 2010/2011. There are significant ongoing budget pressures in relation to waste collection and recycling services which are subject to review via the Council's business improvement programme. There is £800k of additional funding held corporately, only available in 2017/2018 to support ongoing budget pressures in relation to dry recycling services, but there will be a need to consider options for producing a balanced budget in future years.

### **4.5 PUBLIC PROTECTION**

- 4.5.1 The Division has received additional budget of £254k for inescapable cost pressures including funding of £40k to Catering in relation to living wage.
- 4.5.2 The estimate for 2017/2018 includes budget reductions for service related MTFP savings of £168k, including further savings in relation to Catering charging schools for sandwich placements (£73k) and a reduction in breakfast clubs staff supervision hours (£50k), both of these savings initiatives were introduced in 2016/2017, the 2017/2018 saving being the second element of the saving, which was originally applied from the start of the September 2016 school term. There has also been £45k of nil impact savings in relation to Catering Service operational costs.
- 4.5.3 The Licensing fee income budget has been set at £320k and this will be monitored closely as the Deregulation Act 2015 now allows for some licences such as Hackney Carriage and Private Hire Drivers and Private Hire Operators Licences to be renewed every 3 and 5yrs respectively instead of annually and 2 yearly as in previous years. The Registration services fees & charges budget has been set at £226k. Income generation in these services can be subject to variation and any potential shortfall will be monitored closely.

- 4.5.4 At present, financial information in relation to the Public Protection Division continues to be reported to Regeneration & Environment Scrutiny Committee as part of the Environment Directorate. Financial information in relation to the Public Protection Division will for 2017/2018 also be reported to the Health Social Care & Wellbeing Scrutiny Committee, in line with realignment of senior officer reporting arrangements.

## **5. WELL-BEING OF FUTURE GENERATIONS**

- 5.1 Effective financial management is a key element in ensuring that the Well-being Goals within the Well-Being and Future Generations (Wales) Act 2015 are met.

## **6. EQUALITIES IMPLICATIONS**

- 6.1 There are no potential equalities implications of this report and its recommendations on groups or individuals who fall under the categories identified in Section 6 of the Council's Strategic Equality Plan. There is no requirement for an Equalities Impact Assessment Questionnaire to be completed for this report.

## **7. FINANCIAL IMPLICATIONS**

- 7.1 This report deals with the financial issues.

## **8. PERSONNEL IMPLICATIONS**

- 8.1 Included in the Service Division budget savings summarised in the report are savings in relation to staff restructures and vacancy management, these will be managed in accordance with HR policies.

## **9. CONSULTATIONS**

- 9.1 There are no consultation responses, which have not been included in this report.

## **10. RECOMMENDATIONS**

- 10.1 Members are requested to note the contents of this report and the detailed budget pages that follow.

## **11. REASONS FOR THE RECOMMENDATIONS**

- 11.1 To enable the achievement of the Service Divisions' objectives for 2017/2018.

## **12. STATUTORY POWER**

- 12.1 Local Government Acts 1998 and 2003.

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## Consultees

Councillor D.T Davies Chair Regeneration & Environment Scrutiny Committee  
Councillor C Forehead Vice Chair Regeneration & Environment Scrutiny Committee  
Christina Harray Corporate Director, Communities  
Dave Street Corporate Director, Social Services  
Terry Shaw, Head of Engineering Services  
Mark S Williams Head of Community & Leisure Services  
Robert Hartshorn, Head of Public Protection  
Steve Harris, Interim Head of Corporate Finance  
Marcus Lloyd, WHQS and Infrastructure Strategy Manager  
Tim Stephens, Interim Chief Planning Officer  
Dave Whetter, Interim Head of Regeneration  
Cheryl Jeremic, Acting Group Accountant  
Rose Shears, Finance Officer  
Jane Southcombe, Education Financial Services Manager  
Dave Roberts, Group Accountant  
Paul Adams, Senior Assistant Accountant  
Mike Jones, Interim Financial Services Manager Social Services

## Background Papers:

Divisional budget papers 2017/2018

## Appendices:

Appendix 1A	Budget Monitoring Report – Regeneration and Planning
Appendix 1B	Engineering Services
Appendix 1C	Budget Monitoring Report – Public Protection
Appendix 1D	Budget Monitoring Report – Community and Leisure Services

## Links to other Documents:

Minutes	Council Meeting 22/2/2017: Budget Proposals 2017/18 and Medium-Term Financial Strategy 2017/2022
Agenda	Item No. 4

<b>DIRECTORATE OF THE ENVIRONMENT</b>	<b>Page No</b>	<b>Estimate 2016/2017</b>	<b>Revised Estimate 2016/2017</b>	<b>Estimate 2017/18</b>
<b><u>REGENERATION &amp; PLANNING</u></b>				
<b>REGENERATION</b>				
<b>Senior Management Support</b>		<b>74,644</b>	<b>74,644</b>	<b>132,544</b>
<b>Business Support -</b> Business Support & Funding Commercial Properties		830,244 (1,023,524)	650,402 (1,023,524)	623,644 (1,063,988)
		<b>(193,280)</b>	<b>(373,122)</b>	<b>(440,344)</b>
<b>Business Urban Renewal</b>		<b>270,111</b>	<b>403,593</b>	<b>310,177</b>
<b>Destination &amp; Events</b> Management, Marketing & Events Tourism Venues Blackwood Miners Institute Arts Development		120,215 952,424 302,768 147,431	407,324 952,424 302,768 147,431	390,921 960,773 313,415 149,752
		<b>1,522,838</b>	<b>1,809,947</b>	<b>1,814,861</b>
<b>Community Regeneration</b>		<b>210,596</b>	<b>210,596</b>	<b>214,889</b>
<b>Communities First</b> Expenditure Grant Funding		2,902,453 (2,902,453)	3,644,012 (3,644,012)	2,772,917 (2,772,917)
		<b>0</b>	<b>0</b>	<b>0</b>
		<b>1,884,909</b>	<b>2,125,658</b>	<b>2,032,127</b>
<b>PLANNING</b> Countryside and Landscape Strategic Planning Development Building Control Land Charges Corporate and Democratic Core		1,134,430 402,726 346,516 (39,805) (13,700) 141,706	1,134,430 402,726 346,516 (39,805) (13,700) 141,706	1,144,010 411,284 333,183 (32,227) (12,211) 142,356
		<b>1,971,873</b>	<b>1,971,873</b>	<b>1,986,395</b>
<b>TOTAL NET BUDGET</b>		<b>3,856,782</b>	<b>4,097,531</b>	<b>4,018,522</b>
<b>CENTRAL SUPPORT SERVICE APPORTIONMENTS</b>		1,014,922	1,014,922	1,031,161
<b>CORPORATE BUILDINGS APPORTIONMENTS</b>		134,956	130,317	118,211
		<b>5,006,660</b>	<b>5,242,770</b>	<b>5,167,894</b>



<i>ENVIRONMENT DIRECTORATE</i>	<b>Page No</b>	<b>Estimate 2016/17</b>	<b>Revised Estimate 2016/17</b>	<b>Budget 2017/18</b>
<b><i>ENGINEERING SERVICES DIVISION</i></b>				
<i>HIGHWAY OPERATIONS</i>		9,681,534	9,681,534	9,768,672
<b>ENGINEERING PROJECTS GROUP</b>		(108,732)	(108,732)	(107,486)
<i>TRANSPORTATION ENGINEERING</i>		675,508	675,508	627,941
<b>PASSENGER TRANSPORT</b>		1,687,821	1,684,821	1,720,933
<b>HOME TO SCHOOL TRANSPORT</b>		6,347,419	6,400,597	6,594,788
<i>SOCIAL SERVICES TRANSPORT</i>		1,409,273	1,409,273	1,435,771
<b>NETWORK CONTRACTING SERVICES</b>		(174,544)	(174,544)	(154,305)
<i>ENGINEERING - GENERAL</i>		99,708	99,708	97,777
<b>TOTAL NET EXPENDITURE</b>		<b>19,617,987</b>	<b>19,668,165</b>	<b>19,984,091</b>
<i>CENTRAL SUPPORT SERVICE APPORTIONMENT</i>		512,783	512,783	520,988
<i>CORPORATE BUILDING APPORTIONMENT</i>		186,973	188,644	290,460
<b>NET EXPENDITURE : ENGINEERING SERVICES</b>		<b>20,317,743</b>	<b>20,369,592</b>	<b>20,795,539</b>

<i>DIRECTORATE OF THE ENVIRONMENT</i>	<b>Page No</b>	<b>Estimate 2016/2017</b>	<b>Revised Estimate 2016/2017</b>	<b>Estimate 2017/2018</b>
<b><u>PUBLIC PROTECTION DIVISION</u></b>				
<i>TRADING STANDARDS</i>		791,705	791,705	813,354
<i>LICENSING</i>		34,729	34,729	41,554
<i>REGISTRARS</i>		72,809	72,809	71,057
<i>CCTV</i>		467,643	460,323	465,694
<i>COMMUNITY WARDENS</i>		349,314	344,163	357,683
<i>COMMUNITY SAFETY</i>		18,304	18,304	0
<i>CORPORATE AND DEMOCRATIC COSTS (CDC)</i>		35,806	35,806	62,182
<i>HEALTH DIVISIONAL BUDGET</i>		253,423	253,423	252,174
<i>ENFORCEMENT</i>		630,218	630,218	631,251
<i>POLLUTION</i>		388,778	388,778	421,221
<i>FOOD TEAM</i>		566,494	566,494	565,730
<i>EMERGENCY PLANNING</i>		95,025	95,025	97,454
<i>CATERING</i>		3,438,458	3,438,458	3,444,337
<b><i>TOTAL NET EXPENDITURE</i></b>		<b>7,142,706</b>	<b>7,130,235</b>	<b>7,223,691</b>
<i>CENTRAL SUPPORT SERVICE APPORTIONMENTS</i>		914,586	914,586	929,220
<i>CORPORATE BUILDINGS APPORTIONMENTS</i>		157,851	162,650	162,915
		<b>8,215,143</b>	<b>8,207,471</b>	<b>8,315,826</b>

<i>DIRECTORATE OF THE ENVIRONMENT</i>	Page No	Estimate 2016/2017	Revised Estimate 2016/2017	Estimate 2017/2018
<b><u>COMMUNITY &amp; LEISURE SERVICES</u></b>				
<b>WASTE MANAGEMENT</b>				
<i>Residual Waste</i>		2,417,728	2,417,728	2,318,325
<i>Organics recycling</i>		1,516,001	1,516,001	1,186,173
<i>Civic Amenity Sites</i>		2,522,903	2,522,903	2,787,576
<i>Waste Transfer Station</i>		137,602	137,602	127,872
<i>Dry Recycling</i>		2,109,873	2,909,873	2,544,615
<i>RCCO</i>		580,000	580,000	391,000
<i>Bulky Waste</i>		134,626	134,626	136,559
<i>Commercial Waste</i>		(537,827)	(537,827)	(551,439)
<i>Other Waste</i>		68,567	68,567	69,663
<i>Treher</i>		121,800	121,800	123,749
<i>Sustainable Waste Management Grant</i>		(3,134,136)	(3,134,136)	(3,034,136)
<i>HQ Staff</i>		1,386,328	1,328,473	1,362,230
<b>CLEANSING</b>				
<i>Public Conveniences</i>		91,944	91,944	91,280
<i>Street Cleansing</i>		4,349,596	4,349,596	4,379,929
<i>RCCO</i>		75,000	75,000	0
<b>GROUND MAINTENANCE AND PARKS</b>				
<i>Cemeteries</i>		(118,132)	(118,132)	(94,162)
<i>Allotments</i>		37,856	37,856	38,462
<i>Parks and Playing Fields</i>		1,532,410	1,532,410	1,719,070
<i>Playgrounds</i>		274,027	274,027	278,478
<i>Outdoor facilities</i>		291,198	291,198	286,018
<i>Housing Ground Maintenance</i>		239,277	239,277	0
<i>Community Assets Funding</i>		58,000	58,000	58,000
<i>HQ Staffing</i>		956,369	956,369	966,881
<b>LEISURE SERVICES</b>				
<i>Leisure Centres</i>		2,429,389	2,429,389	2,488,810
<i>Sports &amp; Health Development</i>		54,059	54,059	19,123
<i>Outdoor Education</i>		153,070	153,070	157,997
<i>Community Centres</i>		0	0	386,602
		<b>17,747,528</b>	<b>18,489,673</b>	<b>18,238,675</b>
<i>Building Cleaning</i>		477,620	471,634	495,925
<i>Vehicle Maintenance &amp; Fleet Management</i>		(89,177)	(132,150)	(244,964)
<b>Total net expenditure Community &amp; Leisure Services</b>		<b>18,135,971</b>	<b>18,829,157</b>	<b>18,489,636</b>
<b>CENTRAL SUPPORT SERVICE APPORTIONMENTS</b>		1,068,370	1,068,370	1,266,145
<b>CORPORATE BUILDINGS APPORTIONMENTS</b>		2,762	131,234	266,469
		<b>19,207,103</b>	<b>20,028,761</b>	<b>20,022,250</b>



## REGENERATION AND ENVIRONMENT SCRUTINY COMMITTEE – FOR INFORMATION

**SUBJECT: REVENUE GRANTS 2017/2018**

**REPORT BY: CORPORATE DIRECTOR - COMMUNITIES**

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### **1. PURPOSE OF REPORT**

- 1.1 To provide information to Members relating to revenue grants for 2017/18 for Environment Directorate service areas.

### **2. SUMMARY**

- 2.1 The report provides details of the 2017/18 revenue grant funding for Environment Directorate. The report excludes grant funded schemes where CCBC merely acts as banker for Partnership schemes. During the financial year further grants are often made available subject to new funding being identified and successful outcomes to bids.
- 2.2 The report is provided to ensure that Members are aware of grants and their intended purpose. Further details of individual grants can be made available to Members if requested.

### **3. LINKS TO STRATEGY**

- 3.1 The Council has a number of corporate strategies and this report deals with the use of resources in the achievement of those strategies.

### **4. THE REPORT**

- 4.1 The attached Appendix provides summary details of revenue grants currently available to the Directorate in 2017-18. It includes a list of the grants, the grant funding bodies, the value of the grant, a brief description of the purpose of the funding, together with details of the responsible officer. As highlighted in the appendix, there is a diverse range of grants available to the Authority.
- 4.2 Grants will have an agreed set of terms and conditions, covering the type of initiatives and expenditure that will be funded, the methods for submitting grant claims and documentary evidence required in support of the claims. The grant funding body will request information to satisfy itself that the grant monies have been spent in accordance with its terms and conditions. Expenditure in respect of grants is usually subject to an external audit.
- 4.3 External audit would assess expenditure against the terms and conditions of the grant and this assessment would normally comprise a random sample of spend, followed by an in-depth scrutiny of the sampled items. This could involve ensuring proper procurement processes have been adhered to, and/or assets purchased have been located, along with the confirmation that spend complies with the conditions of the grant. The External Auditors

produce a report annually summarising any issues that have come to light during their audit of the Authority's grants.

## **5. WELL-BEING OF FUTURE GENERATIONS**

- 5.1 Effective financial management including the effective utilisation of external grant funding is a key element in ensuring that the Well-being Goals within the Well-Being and Future Generations (Wales) Act 2015 are met.

## **6. EQUALITIES IMPLICATIONS**

- 6.1 There are no equalities issues.

## **7. FINANCIAL IMPLICATIONS**

- 7.1 Grant funding for service initiatives and schemes can change from year to year and uncertainty of funding needs to be considered and managed, including implications for future service provision, employment implications and alternative funding streams.
- 7.2 Expenditure must comply with the grant terms and conditions, and/or bids. Failure to comply may result in a qualification of the grant by the External Auditors, which could result in the clawback of the grant funding.

## **8. PERSONNEL IMPLICATIONS**

- 8.1 Grant funded services provide employment opportunities within the Authority and loss of or reduced grant provision can sometimes impact on employment.

## **9. CONSULTATIONS**

- 9.1 There are no consultation responses, which have not been included in this report.

## **10. RECOMMENDATIONS**

- 10.1 Members are requested to note the contents of the report.

## **11. REASONS FOR THE RECOMMENDATIONS**

- 11.1 To inform Members of the 2017/2018 revenue grant funding position for Environment Directorate services.

## **12. STATUTORY POWER**

- 12.1 Local Government Act 1972 and 2003 and the Council's Financial Regulations.

Author: Mike Eedy – Finance Manager

Consultees:

Councillor D.T Davies Chair Regeneration & Environment Scrutiny Committee  
Councillor C Forehead Vice Chair Regeneration & Environment Scrutiny Committee  
Christina Harray Corporate Director, Communities  
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Dave Whetter, Interim Head of Regeneration  
Mike Jones, Interim Financial Services Manager, Social Services  
Cheryl Jeremic, Acting Group Accountant  
Rose Shears, Finance Officer  
Jane Southcombe, Financial Services Manager  
Dave Roberts, Group Accountant  
Paul Adams, Senior Assistant Accountant

Background Papers:

Grant Allocation Reports 2017/18

Appendices:

Appendix 1 Schedule of Environment Directorate Grants 2017-18

**Appendix 1 - Schedule of Environment Directorate Revenue Grant Funding for 2017-18**

Grant	Funding Body	Grant Funding 2017/2018	Grant Funding 2016/2017	Matched Funding	Division	Lead Officer	Purpose of Grant	Subject to Audit
Rights of Way Improvement Grant (ROWIP)	National Resources Wales (NRW)	£31,000	£37,480	No	Planning - Countryside	Countryside Manager	To fund implementation of Rights of Way Improvement Plan (ROWIP)	Yes
Rural Development Plan (RDP) 2014-2020	EU funding via Welsh Government (WG)	£371,865	£366,237	No	Planning - Countryside	RDP Delivery Manager	Regeneration Initiatives in rural areas through community engagement and development.	Yes
Aberbargoed Grasslands SSSI	National Resources Wales (NRW)	£20,000	£20,000	No	Planning - Countryside	Countryside Manager	To part fund the Aberbargoed Grasslands SSSI	No
Agriculture & Farming - Ynys Hywel Farm	Welsh Government (WG)	£8,000	£8,000	No	Planning - Countryside	Countryside Manager	To part fund / subsidise farming activities at Ynys Hywel Farm	No
Environment and Sustainable Development (ESD)	Welsh Government (WG)	£42,900	£51,436	No	Planning - Countryside	Countryside Manager	Natural Resource Management including Biodiversity and Landscape	Yes
Local Sport Plan	Sports Council for Wales (SCW)	£662,700	£672,097	No	Community & Leisure - Sports Development	Sports & Leisure Development Manager	Support the development of physical activities in CCBC	No
National Exercise Referral Scheme	Public Health Wales	£138,600	£138,600	No	Community & Leisure - Sports Development	Sports & Leisure Development Manager	Provide exercise schemes to support over 16's at risk of chronic disease	No
Disability Sports grant	Federation of Disability Sports Wales (FDSW)	£21,708	£21,708	No	Community & Leisure - Sports Development	Sports & Leisure Development Manager	Provision of sport activities for people with disabilities	No
Environment and Sustainable Development (ESD)	Welsh Government (WG)	£3,034,136	£3,134,136	No	Community & Leisure - Waste Management & Cleaning	Waste Strategy & Operations Manager	Waste Resource Management including resource efficiency through waste prevention, recycling and landfill diversion	Yes
Environment and Sustainable Development (ESD)	Welsh Government (WG)	£27,252	£32,852	No	Community & Leisure - Waste Management & Cleaning	Special Projects Officer	Local Environment Quality - tackle environment quality issues	Yes
Environment and Sustainable Development (ESD)	Welsh Government (WG)	£83,529	£100,000	No	Engineering & Transportation	Senior Engineer Corporate Land Drainage	Local Flood alleviation management	Yes
Road Safety Revenue Grant	Welsh Government (WG)	£95,000	£90,600	No	Engineering & Transportation	Transport Engineering Manager	Provision of 5 Road Safety activities comprising of Kerb craft, Older Drivers, National Standards Cycle Training, Pass Plus Cymru & Megadrive	No
Bus Services Support Grant	Welsh Government (WG)	£407,902	£407,713	No	Engineering & Transportation	Principal Passenger Transport Officer	To support Local and Rural Bus Services with a minimum requirement for Community Transport. This is a WG funded grant but is claimed via Monmouthshire CC the lead Authority	Yes
Concessionary Fares Grant	Welsh Government (WG)	£3,175,110	£3,127,110	No	Engineering & Transportation	Principal Passenger Transport Officer	To pay towards the Concessionary Fares Scheme operated by WG via each Local Authority and its Bus Service Contracts. Figure is indicative only and paid on actual basis plus administration. Also this mechanism may be changing in 2017/18 on how grant is administered, claimed & paid	Yes
Bus Service Operators Grant (Connect 2)	Welsh Government (WG)	£8,600	£7,000	No	Engineering & Transportation	Principal Passenger Transport Officer	To pay towards Bus Service Operators Costs and based on kilometre's travelled. This is a WG funded grant but is claimed via Monmouthshire CC the lead Authority. Figure is indicative only and paid on actual mileage travelled	No
Bus Service Operators Grant (Social Services Transport)	Welsh Government (WG)	£40,000	£14,210	No	Engineering & Transportation	Principal Passenger Transport Officer	To pay towards Bus Service Operators Costs and based on kilometre's travelled. This is a WG funded grant but is claimed via Monmouthshire CC the lead Authority. Figure is indicative only and paid on actual mileage travelled	No
Arts Council for Wales (ACW) Revenue Grant	Arts Council for Wales (ACW)	£129,375	£125,000	No	Regeneration & Planning	Destination & Events Manager	Development of arts provision in CCBC	Yes
SE Wales Arts & Education Regional Network	Arts Council for Wales (ACW)	£213,550	£213,381	No	Regeneration & Planning	Destination & Events Manager	Bankers for grant to be spent over whole region, employer of 2 PT staff to deliver	Yes
Communities First	Welsh Government (WG)	£2,031,411	£2,902,016	No	Regeneration & Planning - Community Regeneration	Community Regeneration Manager	To enable and support the delivery of the Communities First programme in 2017 /18 as set out in the application	Yes
LIFT	Welsh Government (WG)	£150,349	£146,137	No	Regeneration & Planning - Community Regeneration	Community Regeneration Manager	To enable and support the delivery of the LIFT Programme in 2017 /18 as set out in the application	Yes
C4W (Communities For Work)	EU funding via Welsh Government (WG)	£591,159	£595,859	No	Regeneration & Planning - Community Regeneration	Community Regeneration Manager	As compensation for services in relation to the C4W programme in each Cluster	Yes
SCHOOL MILK	EU funding & Welsh Government (WG) & Health	£320,963	£320,963	NO	Public Protection	Catering Manager	Grant value approximate as based on milk uptake, also varies according to exchange rate	No
<b>Total: -</b>		<b>£11,605,109</b>	<b>£12,532,535</b>					



## REGENERATION AND ENVIRONMENT SCRUTINY COMMITTEE – FOR INFORMATION

**SUBJECT: TOWN CENTRE IMPROVEMENT GROUP 2016**

**REPORT BY: CORPORATE DIRECTOR - COMMUNITIES**

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### **1. PURPOSE OF REPORT**

- 1.1 To inform Scrutiny Committee on the progress made by the Town Centre Improvement Group during 2016 against the Council's objectives.

### **2. SUMMARY**

- 2.1 This report provides a summary of work undertaken by the Town Centre Improvement Group during 2016. The report highlights how the Group works alongside the Council's five Town Centre Management Groups and outlines some of the issues that have been resolved in each of the five principal towns. An appendix to the report list all of the issues resolved in 2016 by the Town Centre Improvement Group using an Environmental Audit process.

### **3. LINKS TO STRATEGY**

- 3.1 "People, Businesses and Places". The proposals within the strategy are based on a number of regeneration principles, one of which is "Strengthening Town Centres".
- 3.2 "Prosperous Caerphilly" is identified as one of the key outcomes in the Council's "Single Integrated Plan". The Implementation of the *Unique Places* model of Town Centre Management in the County Borough's principal town centres is one of the actions identified to achieve this outcome.
- 3.3 The Well-being of Future Generations (Wales) Act 2015 sets out seven Well-being Goals which aim to make a positive impact upon the social, economic, environmental or cultural well being of the area or community concerned. This report aligns with the following Well-being Goals:
- A prosperous Wales
  - A resilient Wales
  - A healthier Wales
  - A more equal Wales
  - A Wales of cohesive communities
  - A Wales of vibrant culture and thriving Welsh language
  - A globally responsible Wales.



#### **4. THE REPORT**

4.1 The Town Centre Improvement Group (TCIG) was established in 2005 with appropriate representation from all relevant service areas.

4.2 The remit of the group is to:

- Improve the environment within the County Borough's five principal town centres at Caerphilly, Blackwood, Bargoed, Risca and Ystrad Mynach;
- Benchmark the performance of Council services in the five town centres;
- Demonstrate the commitment of the Council as an authority to the environmental improvement of the five town centres;
- Provide an internal forum for the Council to address issues that blight town centres.

4.3 The TCIG includes representation from all the relevant Council service departments and from the Police Inspectors whose respective responsibilities include Caerphilly, Blackwood, Bargoed, Risca and Ystrad Mynach town centres.

4.4 The purpose of the TCIG is to ensure that there is a responsive and co-ordinated approach to the maintenance of the town centres through the process of an Environmental Audit. In addition, the TCIG addresses operational issues brought forward from the Town Centre Management Groups for Caerphilly, Blackwood, Bargoed, Risca and Ystrad Mynach.

4.5 The work of the TCIG should be seen as complementary to the five Town Centre Management Groups, ensuring that environmental and maintenance matters, which are the responsibility of the Authority, are addressed in an effective manner.

4.6 During 2016, across the five town centres a total of 119 issues were actioned through the TCIG. The Group's strength continues to be built on providing a forum for collaborative working and exchange of information across Council departments. The report provides an overview of the variety of the issues examined in the audit process and highlights the TCIG's role in resolving them. Examples of the issues resolved by the Group during 2016 are outlined in the report.

#### **Common Town Centre Issues**

4.7 There are a number of issues common issues within our town centres, these include:

##### Increase in Illegal Parking

Since Gwent Police changed their method of enforcing parking restrictions, all five of the principal town centres have experienced persistent and increased problems with illegal parking.

##### Enforcement of Parking Restrictions

The TCIG has enabled officers to engage directly with the local Police Inspector to discuss how to prioritise the limited Police resources to enforce parking restrictions.

##### Event Programme

A varied events program takes place throughout the year within the principal town centres. The TCIG meetings provide an opportunity during the event planning and preparation to consult across service areas on the impact of the events and any associated road closures.

4.8 **Caerphilly**

##### Accumulation of Rubbish - Cleansing

Complaints were received from the Town Council in relation to refuse and similar items being left in black bags on lanes adjacent to the town centre that had been opened by animals and strewn throughout the town. The matter was investigated and local businesses were advised on the need to make appropriate waste storage and collection arrangements.

#### Refurbishment of the Cenotaph / New Plaque – Parks / Town Centre Management

Following requests by local Members to add additional names to the cenotaph, officers worked across service areas to coordinate a program of works. The monument was refurbished for Armed Forces Day and a new memorial plaque listing the additional names installed for Armistice Day. The TCIG provided a forum to make other service areas aware of this sensitive community issue.

#### Programme of Painting Works - Highways

During the summer months a programme of works was undertaken throughout the town centre by the Council's "Community Response Team". This involved repainting railings, litter bins and benches. The work plays an essential part in maintaining the general appearance of the five town centres as the shop windows of the County Borough.

### 4.9 **Blackwood**

#### Installation of Event Site Demarcation Studs – Highways

In response to an increased demand for promotional space in town centres, designated spaces have been created for use by charities, Council service providers and private companies. The sites, which are managed by Town Centre Management, are marked with steel studs on the footway. The TCIG provided a platform for officers to share information relating to the site's location and the terms and conditions in place to regulate use of the sites.

#### Cleaning of Interchange Bus Station – Community Safety / Police / Town Centre Management

The Bus Station has experienced a number of anti-social behaviour problems since it opened. To address the problem a multi-agency group was established a number of years ago and is built on existing relationships forged in the TCIG meetings. The multi agency group meets regularly to discuss the problems, exchange information and explore solutions.

#### Former Guide Hall - Environmental Health / Regulatory Planning / Community Safety /Police

Following complaints by residents it was determined that people were gaining unlawful access to the derelict former Guide Hall. A site inspection found evidence of drinking and drug use. The issue was resolved through the cooperation by officers who attend the TCIG and the consideration of relevant legislation.

### 4.10 **Bargoed**

#### Damage Daffodil Artwork - Police / Community Safety / Cleansing

Following the completion of the 'Pocket Park' scheme, a number of instances of graffiti were reported and a large amount of litter was left in the area. The Council worked with the Police to tackle these issues to ensure that the investment in town's public realm was protected and maintained.

#### Unlicensed Taxis – Police / Licensing

There were reports that social media was being used to offer prearranged 'lifts' to people using the town centre at night. Vehicles used in this way are effectively unlicensed taxis and place passengers at risk. A joint operation was staged by the Council's Licensing section and Gwent Police and the TCIG meetings provided a forum to collate and exchange information.

#### 'Stella' Filming – Town Centre Management / Highways / Police

In recent years the town centre has increasingly been used as a location for film and television productions. The logistical challenge of filming in a busy town centre is considerable. Town Centre Management officers liaise with Location Managers to determine the production needs and use the TCIG group to service any requests the Council can assist with.

#### 4.11 **Risca**

##### Condition of Land Around Cuckoo Artwork - Urban Renewal / Cleansing

Local Members concerns were expressed at the Risca Town Centre Management Group about the unkempt condition of the land surrounding the cuckoo artwork. It was agreed for officers to work with Keep Wales Tidy to formulate a management plan for the site and for the Environmental Audit process was used to monitor progress of the work.

##### Damage to Wall Bethany Baptist Chapel, Tredegar Street – Highways / Police / Urban Renewal

The minister of Bethany Baptist Chapel expressed concern that the church's boundary wall, a listed structure, was repeatedly damaged by HGV vehicles whilst they reversed. In an attempt to prevent further damage meetings took place between Council officers and the Police, resulting in new bollards being installed.

##### Power Washing of Event Space Tredegar Grounds - Parks

The pavements on the event space at the entrance to Tredegar Grounds Park had become dirty and power washing was required to restore them to their original appearance. The works were undertaken following discussion at the TCIG meeting to confirm the cleaning action would not damage the mortar joints.

#### 4.12 **Ystrad Mynach**

##### Repainting of Roundabout Markings - Highways

Following local reports of some "near misses" on the mini-roundabouts in the town centre, an assessment was undertaken and the roundabout markings were repainted.

##### Repair of Steps - Transportation

The steps leading from Pengam Road to Oakfield Street car park were identified as being in need of remedial works. Within the work program a number of loose paving slabs were reset and other areas were repointed.

##### Cigarette Ends / Litter - Cleansing

Complaints were received from Gelligaer Community Council in relation to the collection of cigarette ends and litter under the benches on Siloh Square. One of the audit functions is to identify how issues, which are the Council's responsibility, are expedited both effectively and quickly.

#### 4.13 **Town Centre Issues**

The Appendix to this report summarises the 119 issues resolved within each of the town centres from January to December 2016. The information shows the diverse nature of problems addressed by the TCIG and the commitment from service areas to resolve those issues.

The objective for 2017 is to continue to provide a high level of service in the five principal town centres whilst accepting that budget savings under the Council's Medium Term Financial Plan (MTFP) will continue to be required. As the TCIG has no specific budget allocation, reductions to maintenance budgets within all service areas will impact on the Council's ability to react to maintenance issues as they occur and are identified in our town centres. The challenging situation within the wider UK economy places a significant pressure on all retailers, particularly independents. The low levels of consumer spending mean that jobs within the retail sector remain at risk as national retailers rationalise their store portfolios. The aim for the TCIG and the process of Town Centre Management is to help promote sustainable long-term economic growth across the County Borough by delivering well-maintained and managed town centres which are focal points within the local community.

## **5. ADDITIONAL PROJECTS**

- 5.1 Through the work of the TCIG a number of projects have been delivered which have added value to the street scene offered a visible improvement to the town centres. Many of these have tackled specific issues and sought to resolve long-term problems through collaborative working arrangements between officers and mutual support between organisations.

## **6. WELL-BEING OF FUTURE GENERATIONS**

- 6.1 This report contributes to the Well-being Goals as set out in Links to Strategy above in the following ways:
- *A prosperous Wales* - the retail sector is a significant employer within the County Borough and a substantial number of those retail businesses and jobs are located in the town centres.
  - *A resilient Wales* – developing green space in town centres helps to create a more biodiverse natural environment.
  - *A healthier Wales* – visiting a town centre promotes physical exercise and encourages social interaction.
  - *A more equal Wales* – town centres should strive to celebrate diversity and promote equal opportunity for all people regardless of their background or circumstances.
  - *A Wales of cohesive communities* – relevant, accessible and well managed town centres are vital to sustaining vibrant communities.
  - *A Wales of vibrant culture and thriving Welsh language* – town centres contain significant elements of the nation’s architectural and cultural heritage. They are also places where the Welsh language can be taught, used and promoted.
  - *A globally responsible Wales* – providing communities with local shops and services potentially reduces the necessity and frequency of vehicle use and promotes public transportation links.

## **7. EQUALITIES IMPLICATIONS**

- 7.1 This report is for information purposes, so the Council’s EqIa process does not need to be applied.

## **8. FINANCIAL IMPLICATIONS**

- 8.1 Individual departments have no specific TCIG budget allocation, although they do have budgets for routine works in town centres. In order to fund any “improvement” works which are often identified through the audit process, the Town Centre Management team relies heavily on a combined budget allocation of £39k. The Council’s commitment to its MTFP means that the budget allocations continue to be reviewed on an annual basis.
- 8.2 It should be noted that the reduction in allocated budgets has limited the Council’s ability to address requests for town centre maintenance works. Consequently, there has been a shift towards reactive maintenance rather than the planned enhancements which have been previously undertaken.

## **9. PERSONNEL IMPLICATIONS**

- 9.1 The “Community Response Team” is established within and funded through the Engineering Services Division and is an important asset in maintaining and improving the appearance of the principal town centres. The Community Response Team’s work includes preparing and painting street furniture such as railings, litter bins and benches along with sign cleaning and removal of foliage encroaching onto the footway.

## 10. CONSULTATIONS

10.1 There are no consultation responses that have not been reflected in this report.

## 11. RECOMMENDATIONS

11.1 To inform Members of the work of the Town Centre Improvement Group.

## 12. REASONS FOR THE RECOMMENDATIONS

12.1 For Members to note the progress made against corporate objectives.

## 13. STATUTORY POWER

13.1 Local Government Act 2000.

Author:	Andrew Highway, Town Centre Development Manager
Consultees:	Cllr D T Davies Chair Regeneration and Environment Scrutiny Committee
	Cllr Mrs C Forehead Vice Chair Regeneration and Environment Scrutiny Committee
	Cllr. S. Morgan Cabinet Member for Economy, Infrastructure, Sustainability and Wellbeing of Future Generations
	Christina Harry Corporate Director Communities
	Dave Whetter Interim Head of Regeneration & Planning
	Allan Dallimore Team Leader – Urban Renewal
	Tony White Refuse & Cleansing Officer
	Rhodri Lloyd Special Projects Officer
	Lyndon Ross Senior Environment Officer
	Paul Wallen Community Safety Warden Supervisor
	Dean Smith Principal Engineer
	Gavin Barry Assistant Engineer
	Myra McSherry Licensing Manager
	Mike Headington Parks Manager
	Simon Beacham Area Parks Officer
	Tim Stephens Interim Head of Planning
	Steve Pugh Communications Manager
	Paul Hudson Marketing and Events Manager
	Anwen Rees Senior Policy Officer- Equalities & Welsh Language, Corporate Services
	Shaun Watkins HR Manager
	Mike Eedy Finance Manager Corporate Services
	Inspector G. Clifton (Caerphilly)
	Inspector S. Drayton (Blackwood / Risca)
	Inspector A. O'Keefe (Bargoed / Ystrad Mynach)

### Appendices:

Appendix 1 Matrix of Issues Resolved Across the Five Town Centres

## TOWN CENTRE IMPROVEMENT GROUP 2016

## APPENDIX 1

### BARGOED

AUDIT	ISSUE	LOCATION	DATE	DEPARTMENT
<b>FEBRUARY</b>	N/A	N/A	08-Feb	N/A
<b>APRIL</b>	Missing Kerb Stones	Bus Station Link with High Stret	11-Apr	Urban Renewal/Highways
	Litter & Graffiti	Pocket Park, Hanbury Road Car Park	11-Apr	Police/Community Safety/Cleansing
	Banner Changeover	Town Centre	11-Apr	Town Centre Management
	Collapsed Circular Bench	Lowry Plaza	11-Apr	Urban Renewal
	Cleansing of Service Yard	Rear of Unit Shops	11-Apr	Cleansing
	Cleansing of Service Lane	Rear of Hanbury Road	11-Apr	Cleansing
	Clothing Litter	Retail Plateau Bank	11-Apr	Cleansing
	Bargoed Spring Fair	Town Centre	11-Apr	Events
<b>JUNE</b>	Rough Sleepter	Rear of Power Station, Hanbury Road	14-Jun	Police
	Damaged Height Restrictor	Gateway Car Park	14-Jun	Urban Renewal
	Banner Changeover	Town Centre	14-Jun	Town Centre Management
	Power Washing	Hanbury Square	14-Jun	Cleansing
<b>AUGUST</b>	Weeding of Steps	Hanbury Road	16-Aug	Parks
	Repair of Steps	Lowry Plaza	16-Aug	Urban Renewal
	Antisocial Behaviour	Daffodils Artwork, Hanbury Road	16-Aug	Police
<b>OCTOBER</b>	Banner Changeover	Town Centre	18-Oct	Town Centre Management
	Dumping of Rubbish	Town Centre	18-Oct	Cleansing
<b>DECEMBER</b>	N/A	N/A	13-Dec	N/A

## TOWN CENTRE IMPROVEMENT GROUP 2016

### BLACKWOOD

AUDIT	ISSUE	LOCATION	DATE	DEPARTMENT
<b>FEBRUARY</b>	Holocaust Memorial Day Pop-Up Gallery	The Market Place	08-Feb	Communications/Town Centre Management/Arts Development
<b>APRIL</b>	Antisocial Behaviour Licensing Issues Removal of Litter Banner Changeover Cleansing of Alley Litter & Leaf Removal	The Market Place/Gravel Lane Vanilla Bar, High Street ASDA, Cliff Road Town Centre Next to Costa Coffee, High Street Bus Station	11-Apr 11-Apr 11-Apr 11-Apr 11-Apr 11-Apr	Police/Community Safety/Licensing Licensing/Police Town Centre Management Town Centre Management Cleansing Cleansing
<b>JUNE</b>	Repainting of Double Yellow Lines Noise Complaints Installation of Event Site Demarcation Studs Storage of Bin Banner Changeover	Bus Station Pay & Display Car Park Town Centre O/S Boots, High Street Gravel Lane Town Centre	14-Jun 14-Jun 14-Jun 14-Jun 14-Jun	Highways Licensing/Environmental Health Highways Cleansing Town Centre Management
<b>AUGUST</b>	Vandalism Cleaning of Planted Area Cleansing of Signs Circus Plyposting Antisocial Behaviour Leaking Bins	Bus Station Opposite Wetherspoons, High Street Town Centre Town Centre Retail Park Steps, Cliff Road Bus Station	16-Aug 16-Aug 16-Aug 16-Aug 16-Aug 16-Aug	Police/Transportation/Community Safety Cleansing Highways Regulatory Planning Police Cleansing/Transportation
<b>OCTOBER</b>	Street Sign Resetting Pavement Slabs Lifted Water Spilling Onto Footway Banner Changeover Rubbish	Gordon Road High Street/Woodbine Road High Street Town Centre Gravel Lane	18-Oct 18-Oct 18-Oct 18-Oct 18-Oct	Highways Highways Highways Town Centre Management Cleansing
<b>DECEMBER</b>	Wheelchair Accessibility Anti-social Behaviour Issues	Town Centre The Market Place Shopping Centre	13-Dec 13-Dec	Urban Renewal/Transportation/Police Police/Community Safety

## TOWN CENTRE IMPROVEMENT GROUP 2016

### CAERPHILLY

AUDIT	ISSUE	LOCATION	DATE	DEPARTMENT
FEBRUARY	30 minute parking bays	Cardiff Road	08-Feb	Transportation
	Homeless Person	O/S Sports Direct, Cardiff Road	08-Feb	Police
	Rat Problem	O/S Tourist Information Centre, The Twyn	08-Feb	Environmental Health/Highways
APRIL	Trimming of Trees	The Twyn	11-Apr	Parks
	Removal of Weeds	Town Centre	11-Apr	Parks
	Refurbishment of Cenotaph	Town Centre	11-Apr	Parks
	Banner Changeover	Town Centre	11-Apr	Town Centre Management
	Raised Paving Slabs	Cardiff Road	11-Apr	Highways
	Graffiti Removal	Toilet Block, Cardiff Road	11-Apr	Cleansing
JUNE	Cleaning of Stone Pillars	The Twyn	14-Jun	Highways
	Cleaning of Coping Stones	Opposite Sports Direct, Cardiff Road	14-Jun	Highways
	Littering	Lower Twyn Square	14-Jun	Cleansing/Environmental Health/Police
	Repainting of Railings	Alongside Visit Caerphilly Centre, The Twyn	14-Jun	Highways
	Cleaning of Steps	O/S Visit Caerphilly Centre, The Twyn	14-Jun	Parks
	Installation of Event Site Demarcation Studs	O/S Peter Alan, The Twyn	14-Jun	Highways
	Big Spring Clean Launch Event	Town Centre	14-Jun	Cleansing
	Accumulation of Rubbish	Town Centre	14-Jun	Cleansing
	Caerphilly Food Festival	Town Centre	14-Jun	Events
	Steps Stonework	Lower Twyn Square	14-Jun	Highways/Urban Renewal
	Parking Complaint	Clive Street	14-Jun	Police
	Banner Changeover	Town Centre	14-Jun	Town Centre Management
	Homesless Male	R/O Sports Direct, Cardiff Road	14-Jun	Police
	Aggressive Male	Sports Direct, Cardiff Road	14-Jun	Police
	Parking Enforcement	Pentrebane Street	14-Jun	Police
AUGUST	Community Notice Board	Town Centre	16-Aug	Urban Renewal/Town Centre Management/Police
	Major Traffic Disruption	Pwlypant Roundabout Works	16-Aug	Transportation
	Chewing Gum Accumulation	Cardiff Road	16-Aug	Cleansing
	HGV Obstruction	Bartlett Street	16-Aug	Police
	Caerphilly 10k Race	Town Centre	16-Aug	Events
	Faded One Way Sign	O/S Irish Thymes, Station Terrace	16-Aug	Highways
	EU Referendum Campaigning	Town Centre	16-Aug	Police/Highways
	Vandalism	Tourist Information Centre, The Twyn	16-Aug	Police
	Resetting of Bin	Moat Footpath, Castle Street	16-Aug	Highways
OCTOBER	Repainting of Benches	Opposite Sports Direct, Cardiff Road	18-Oct	Highways
	Repainting of Street Furniture	Town Centre	18-Oct	Highways
	Removal of Graffiti from Benches	Dafydd Williams Park	18-Oct	Cleansing
	Banner Chageover	Town Centre	18-Oct	Town Centre Management



**DECEMBER** Addition of New Name Plaque  
Free Runners  
Access to Vacant Property  
Rubbish in Moat

Caerphilly Cenotaph  
Town Centre  
73 Cardiff Road  
Castle/Dafydd Williams Park

13-Dec Town Centre Management/Parks  
13-Dec Police  
13-Dec Police/Regulatory Planning/Environmental Health  
13-Dec Town Centre Management

## TOWN CENTRE IMPROVEMENT GROUP 2016

### RISCA

AUDIT	ISSUE	LOCATION	DATE	DEPARTMENT
FEBRUARY	N/A	N/A	08-Feb	N/A
APRIL	Banner Changeover	Town Centre	11-Apr	Town Centre Management
JUNE	New Footbridge	R/O Lidl, Commercial Street	14-Jun	Urban Renewal
	Banner Changeover	Town Centre	14-Jun	Town Centre Management
AUGUST	Power Washing of Event Space	Tredegar Grounds, Tredegar Street	16-Aug	Parks
	Replacing of Missing Bench Slats	Tredegar Grounds, Tredegar Street	16-Aug	Parks
OCTOBER	Condition of Pavement	O/S Brooklands Centre, Commercial Street	18-Oct	Highways
	Tidying of Former Gasworks Site	Commercial Street	18-Oct	Cleansing
	Banner Changeover	Town Centre	18-Oct	Town Centre Management
DECEMBER	Repainting of Benches	Outside Library, Tredegar Street	13-Dec	Highways
	Removal of Chewing Gum	Tredegar Street	13-Dec	Cleansing
	Repainting of Benches	Cenotaph Garden, Commercial Street	13-Dec	Highways
	Repainting of Railings	Cenotaph Garden, Commercial Street	13-Dec	Highways
	General Maintenance	Cenotaph Garden, Commercial Street	13-Dec	Parks
	Blocking of Parking Bay	O/S Library, Tredegar Street	13-Dec	Police

## TOWN CENTRE IMPROVEMENT GROUP 2016

### YSTRAD MYNACH

AUDIT	ISSUE	LOCATION	DATE	DEPARTMENT
<b>FEBRUARY</b>	Installation of cigarette bin Illegal parking	Siloh Square Town Centre	08-Feb	Cleansing
			08-Feb	Police
<b>APRIL</b>	Grubbing Out Banner Changeover Resetting of Bollard Deep Clean	Siloh Square Town Centre O/S Natwest, Bedwlyn Road Siloh Square	11-Apr	Parks/Urban Renewal
			11-Apr	Town Centre Management
			11-Apr	Highways
			11-Apr	Cleansing
<b>JUNE</b>	Repainting of Post Box Loose Paving Blocks Repainting of Street Furniture Resetting of Bin Banner Changeover Removal of Materials	Pengam Road/Bedwlyn Road Siloh Square Town Centre Behind Bus Stop, Siloh Square Town Centre Siloh Square	14-Jun	Town Centre Management
			14-Jun	Urban Renewal
			14-Jun	Highways
			14-Jun	Highways
			14-Jun	Town Centre Management
			14-Jun	Urban Renewal/Town Centre Management
<b>AUGUST</b>	Tidying of Planters Resetting of Bin Deep Clean Repointing of Paviours	Siloh Square Behind Bus Stop, Siloh Square Siloh Square Siloh Square	16-Aug	Parks
			16-Aug	Highways
			16-Aug	Parks/Cleansing
			16-Aug	Urban Renewal
<b>OCTOBER</b>	Repainting of Roundabout Markings Repainting of Benches Raised/Sunken Paviours Banner Changeover	Town Centre Siloh Square Town Centre Town Centre	18-Oct	Highways
			18-Oct	Highways
			18-Oct	Highways
			18-Oct	Town Centre Management
<b>DECEMBER</b>	Condition of Steps Litter Pick	Pengam Road Town Centre	13-Dec	Transportation
			13-Dec	Cleansing

## TOWN CENTRE IMPROVEMENT GROUP 2016

TOWN	AUDIT MONTH	NUMBER OF ISSUES RESOLVED
<b>Bargoed</b>	February	0
	April	8
	June	4
	August	3
	October	2
	December	0
	<b>TOTAL</b>	<b>17</b>
<b>Blackwood</b>	February	1
	April	6
	June	5
	August	6
	October	5
	December	2
	<b>TOTAL</b>	<b>25</b>
<b>Caerphilly</b>	February	3
	April	6
	June	15
	August	9
	October	4
	December	4
	<b>TOTAL</b>	<b>41</b>
<b>Risca</b>	February	0
	April	1
	June	2
	August	2
	October	3
	December	6
	<b>TOTAL</b>	<b>14</b>
<b>Ystrad Mynach</b>	February	2
	April	4
	June	6
	August	4
	October	4
	December	2
	<b>TOTAL</b>	<b>22</b>
<b>Summary</b>	<b>TOTAL</b>	<b>119</b>